



Lewes District Council

Meeting: Full Council
Date: 19 February 2024
Subject: Approval of Licensing Fees 2024/25
Report of: Chief Executive

The Council is asked to consider the minute and resolution of the Licensing Committee held on 14 December 2023 as set out below.

Recommendation to Full Council

That the Council be recommended to approve the Licensing fees proposed within Appendix 1 to apply from 1 April 2024.

Minute extract

Licensing Committee – 14 December 2023

16. Approval of Licensing Fees 2024/2025

Joanna Dunk, Lead for Regulatory Services (LRS), presented the report which outlined a proposal for Licensing Fees for April 2024-April 2025. Chandran Nair (Finance Business Partner) attended remotely via Teams in support. The Committee considered the report. Following comments and queries by Members, Officers clarified that:

- Fees and charges were apportioned between different types of licences. As the operators' accounts were not in deficit no increases had been set.
- Re-tests were charged separately.
- Certain licence fees were set by statute, rather than the Local Authority.
- Not all camping activity required a licence.

Officers explained the differences between personal licences and business licences for skin piercing and tattooing. Following queries around the reduced total income projection for 2024/25 compared to 2023/24, despite fee increases, Officers explained this was due to the expected decrease in DBS checks. The LRS agreed to add in the necessary breakdown information and explanation to the documentation.

Resolved (unanimous): To recommend to Full Council approval of the Licensing Fees, as set out in **Appendix 1 of the report, (attached)** to apply from 1 April 2024.

For a copy of the report please contact Democratic Services:

Tel. (01323) 410000.

E-mail: committees@lewes-eastbourne.gov.uk

A copy may be downloaded on the Council's website by following the link below:

[Agenda for Lewes District Council Licensing Committee on Thursday, 14th December, 2023, 10.33 am \(lewes-eastbourne.gov.uk\)](#)